

TOREAGH PRIMARY SCHOOL

Child Protection/Safeguarding Team

Designated Teacher: Miss Morrow (lmorrow225@c2kni.net)
Deputy Designated Teacher: Mrs Wells (ywells497@c2kni.net)
School Governor: Mrs H Apsley (brian_apsley@fastmail.co.uk)

The new school term is about to start and we are looking forward to seeing the children. Welcome to the new Primary 1 children and their parents, also our teacher Mrs K Craig on her return from maternity leave.

Child Protection Procedures for Parents

If you, as a parent, have any child protection concerns, you may speak to the Designated Teacher for Child Protection and Safeguarding, Miss Morrow, (telephone 028 2826 0617). You may also speak to the Deputy Designated Teachers for Child Protection and Safeguarding, Mrs Wells and Mrs Ellison, if Miss Morrow is unavailable.

At any time, you may talk to a social worker at the Social Services Gateway Team on 0300 1234 333 or 028 9504 9999 after 5.00pm each evening and all day at weekends and bank holidays or the PSNI Care Unit on 101, the non-emergency telephone number, where you will be put in contact with a specially trained police officer. In an emergency situation dial 999. Our Designated Governor for Child Protection and Safeguarding is Mrs H Apsley.

Allergy

‘We are a Nut Aware School’

As a school we need your help to keep all our children safe. We have a child in school who has a life threatening allergic reaction to nuts. To keep them as safe as possible, please do not send any food stuffs which contain nuts or traces of nuts eg, cereal bars, Nutella, Kinder Buenos etc.

We would also ask that if your child has any cereal containing nuts or Nutella etc. at breakfast, that you ensure their hands are washed before coming to school.

Key Dates

School gates open at 8.45am. School starts at 9.00am.

NEW PRIMARY 1 children only Wednesday 23rd August 9.00 – 11.00am

All children to attend	Thursday 24 th August 2023 (half day)
All children attend	Friday 25 th August 2023 (half day)
Pick up time for 24 th & 25 th	P1 12 noon
	P2 & P3 12.10pm
	P4 – P7 12.15pm

From Monday 28th August 2023

Primary 1 9.00- 12 noon (change to 1.55pm from Monday 25th September)

Primary 2 & 3 Finish at 1.55pm

Primary 4 - 7 Finish at 3.00pm (Monday – Thursday)

Friday finish at 2.00pm

Friday 29th September School Development Day – pupils are not required to attend.

Entering School

P3 children should enter school through the hall door directly into their classroom.

All other children should enter through the main front door.

There will be someone in the playground to help in the morning.

Leaving

P1 – P3 parents should come into the school playground to collect their children.

Please do not use the outdoor play equipment.

Healthy Break

As break time is short, we have found that one item is enough, eg. an apple, orange etc. In line with DENI and EANI advice, we would encourage you to send a healthy break & lunch with your child(ren). Please remember we are a 'Nut Aware School'.

Water Bottles

Children may bring a drink of water to school in a plastic bottle with a sports top. Please do not send juice or any glass bottles.

Punctuality

It is very important that all children are in school, in their classroom by 9.00am. If children are late, they have missed the initial activities which serve to settle the children and 'get their brains going'. They have also missed the key instructions for the day and the beginning of the first lesson, leaving them at a huge disadvantage. **CHILDREN WHO ARRIVE AFTER 9.00AM WILL BE MARKED AS LATE.**

I fully understand that everyone can be late on occasions, however persistent lateness really does impact on how your child performs and achieves on a daily basis, affecting their overall progress. This also disturbs the class.

School Text Service

We will continue to send out information via our text service. Please ensure you keep your details updated. New families will be added automatically on Wednesday.

Newsletter

The weekly Newsletter will be put on the website on a Friday afternoon. Please read these as this is our main way of communicating with you. www.toreaghprimaryschool.co.uk

Contacting Your Child's Teacher

If you need to contact your child's teacher, please do so by email.

P1/2	Mrs Wells	ywells497@c2kni.net
P3	Mrs Robson	srobson634@c2kni.net
	Mrs Craig	keraig772@c2kni.net
P4	Miss Fleming	cflaming569@c2kni.net
P5	Mr Nelson	cnelson198@c2kni.net
P6	Mrs Ellison	aellison860@c2kni.net
P7	Miss Morrow	lmorrow225@c2kni.net

Please note, the teacher may only respond after classes are finished. You can also telephone the school office and leave a message with Mrs Wilson and the teacher will contact you as soon as possible. Emails will usually be answered during working hours. Any enquiries about the running of the school should only be directed to Miss Morrow.

Absences

If your child is absent, you should contact school on the morning of the first day of absence. Please email or telephone Mrs Wilson, swilson869@c2kni.net or 028 2826 0617. We ask that you do not email the teacher, as they will be teaching.

Illness

Please err on the side of caution if your child is ill. Keeping your child off a few days, will help stop the spread of infection. If your child has any signs of Covid, they should be off school for 3 full days. Remember children should be clear of vomiting/diarrhoea for 48 hours from their last bout before returning to school.

Medication

If your child requires medication you must complete the medication form and return it to Mrs Wilson (swilson869@c2kni.net) before your child starts back. The AM2 form can be found on the school website in the 'Parents Section' under 'Useful Forms'.

On the first day back send in any required medication, which you usually have in school, in a named, clear plastic zipped bag. Just a reminder that it is your responsibility to make sure the right medication is in school and in date for your child.

Free School Meals

Meals will be available from Tuesday 29th August. Meals will only be available for those children on our list from Education Authority.

Parents who may be entitled to receiving this allowance should apply online via the EA website www.eani.org.uk

Education Authority Meals & Uniform can be contacted via email:

mealsanduniform@eani.org.uk or this is the telephone number which should be used for all enquiries 028 9041 8044. This can take up to 5 weeks to process.

Please apply if you are entitled, as this will also give our school extra money in our budget.

Contact Details / Family Circumstances

If any of your contact details change it is important to let us know asap. If your family circumstances change or there is anything that would affect your child in school, please let us know so we can keep an extra eye.

Homework (Beginning Monday 4th September)

Each teacher will let you know what they would like the children to do.

Health & Safety

Jewellery

In line with our school policy jewellery should not be worn in school.

Hair

We would ask that long hair is tied back for school.

ITEMS NEEDED

**NO SCHOOL BAGS SHOULD BE BROUGHT TO SCHOOL (space is limited).
MAKE SURE LUNCHBOXES ARE NAMED AS WE OFTEN HAVE MORE THAN
ONE THE SAME. A COAT MAY BE BROUGHT. PLEASE MAKE SURE
SWEATSHIRTS AND COATS ARE CLEARLY LABELLED.**

In line with our policies NO jewellery should worn.

Primary 1_

A Primary 1 package (folder, PE bag, apron and Pritt) will be available to purchase £15 on the First day at school. Payment can be made in cash (exact amount please) or cheque (payable to Toreagh Primary School) and brought to school in a named envelope.

On this day you should also bring: PE shoes (slip on or Velcro) and Wellies in a NAMED plastic bag. Please remember to label all shoes with a name. Please practise changing taking on and off PE shoes and wellies.

Primary 2 _

A Primary 2 package (folder, PE bag, apron and Pritt) will be available to purchase £15, if needed. Payment can be made in cash (exact amount please) or cheque (payable to Toreagh Primary School) and brought to school in a named envelope.

On the first day back, you should also bring: PE shoes (slip on or Velcro) and Wellies in a NAMED plastic bag. Please remember to label all shoes with a name. Please practise changing taking on and off PE shoes and wellies.

These items should be brought to school on the first day back:

Primary 3_

Please note this change of items needed - On the first day back, you should bring: PE shoes (slip on or Velcro) and Wellies in a NAMED plastic bag. Please remember to label all shoes with a name. Please practise changing taking on and off PE shoes and wellies.

Items listed below are also required.

Primary 3 – Primary 7_

These items should be brought to school on the first day back:

an A4 folder for reading books, homeworks etc

a pencil case suitable to put below a desk and be able to be wiped cleaned

4 pencils

2 sharpeners

2 white rubbers

2 highlighter pens

1 large Pritt stick

a 30 cm ruler (rigid)

a 10/12 pack of colouring pencils and 10/12 felt tips

ALL the items, except the ruler, should be placed in the pencil case. Please ensure items are **NAMED**.

Others Items_

Please can you help us by sending in a box of hankies, a couple of kitchen rolls and a packet of antibacterial wipes during the first week.

C L Morrow
Principal

18.08.2023